

**NOTIFICATION**

**Sub:** Engaging a Office Helper (Attender) in the Project for “Development of Indigenous Recombinant Adenovirus Vector-Based Oral Rabies Vaccine Intended for Free-Roaming Dogs” under National One Health Mission (NOHM)-ICMR Funded Project in KVAFSU-CVA Rabies Diagnostic Laboratory, WOA Reference Laboratory for Rabies, Department of Veterinary Microbiology, KVAFSU, Veterinary College, Hebbal, Bengaluru-24...reg.

Applications are invited from the eligible candidates to engage an Office Helper (Attender (01) ) in the Project “Development of Indigenous Recombinant Adenovirus Vector-Based Oral Rabies Vaccine Intended for Free-Roaming Dogs” under National One Health Mission (NOHM)-ICMR Funded Project. The eligibility criteria for candidates applying for this position are as below.

Essential Qualifications	High school / Equivalent
Preferred Qualification	12 <sup>th</sup> pass with experience in research laboratory and / or administrative work, basic knowledge of computer.
Job Responsibilities	Overall laboratory cleanliness, maintenance and support different activities including sterilization and disinfection of items, assist the technical staff in the laboratory, engaged in administrative work to facilitate the procurement of laboratory reagents/consumables, documentation, maintenance of laboratory supplies stock and equipments, involve in study material printing, dispatch of material to sites, keeping stocks, assisting in meeting/training arrangements.
Monthly Consolidated emoluments	Rs 15000/-
Work Location	KVAFSU-CVA Rabies Diagnostic Laboratory, WOAH Reference Laboratory for Rabies, Department of Veterinary Microbiology, Veterinary College, KVAFSU, Hebbal, Bengaluru-24
Age	Up to 25 yrs

The age relaxation for SC/ST candidates is up to a maximum period of 5 (Five) years and for OBC candidate up to a maximum period of 3 (Three) years is admissible. Cut-off date for age limit will be as on the date of last date for submission of applications.

The interested candidates should appear for an interview in the chamber of the Dean (Vety), Veterinary College, KVAFSU, Hebbal, Bengaluru-24 on **Monday 21<sup>st</sup> July, 2025 at 10.30 AM** at their own cost.

The Candidate should submit duly filled in application form (Format attached) with **necessary enclosures (as claimed in the application form) including recent passport size photograph during the interview. The original certificates for all the claims should be produced for verification at the time of interview.** The selected candidate should be prepared to join immediately and turnout satisfactory work as assigned. The appointment is terminable at any time without assigning any reason. The candidate has no right for any permanent employment in the University.

DEAN

**DEAN**  
**Veterinary College**  
 Hebbal, Bangalore-560 024



KARNATAKA VETERINARY, ANIMAL AND FISHERIES SCIENCES UNIVERSITY, BIDAR  
DEPARTMENT OF VETERINARY MICROBIOLOGY



Veterinary College, Hebbal, Bangalore-24

Advt.No. VCH/VCM/5.7/2025/ Dated

**APPLICATION FOR THE POST OF Office Helper (Attender)**

*For the Project:* “Development of Indigenous Recombinant Adenovirus Vector-Based Oral Rabies Vaccine Intended for Free-Roaming Dogs” under National One Health Mission (NOHM) funded by the Department of Health Research, MoHFW, Govt of India.

Applicant's name		Affix your recent passport size photo (Do not staple)
Father's name		
Date of birth dd/mm/yyyy)		
Age on last dates for application	___y, ___mo., ___d	
Sex (male/female/other)		
Married/unmarried		
Nationality		
Religion		
Whether SC/ST/OBC		(please attach proof)
Communication address (including PIN)		
Mobile number		
Email ID		
Have you ever been convicted by a court of law or is any criminal case / disciplinary action/vigilance enquiry pending against you? If yes, provide/attach details.		
Language proficiency	Converse	
	Read	
	Write	

**Educational Qualifications:** (Enclose self-attested photocopies)

Exam passed		Board/University	Year of Passing	% Marks	Subjects
1					
2					



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**Details of Previous Employment (if any):** *(Pls attach PDFs of proof of work)*

	Employer	Designation	From (date)	To (date)	Duration (yrs, mon, days)	Nature of duties
1						
2						

Check List: (Please tick against those enclosed)

All Certificates must be self-attested and attached in the following order:

Proof of Identity(Copy of Aadhaar card/ Voter ID /Passport/ Driving License)	
Certificate in support of age (Tenth equivalent / High School Certificate)	
Certificate in support of caste (if applicable)	
Certificate in support of educational qualification (High school / Pre University / Diploma / Degree)	
Experience certificate /s	
Any others (if relevant; specify)	

**DECLARATION BY THE APPLICANT**

*Application for the post of: Office helper(Attender)*

I, \_\_\_\_\_, wish to apply for the above contract post under the National One Health Mission (NOHM), funded by the DHR, MoHFW, Govt of India, and hereby declare that all the statements made in this application are true, complete, and correct to the best of my knowledge and belief. I understand that if any information is found false, incorrect or ineligible and detected before or after the selection process, my candidature or employment will be terminated. I understand that through applying, qualifying or engagement on this position, I will have no claim against any regular position at KVAFSU.

Place:

Date:

(Signature of the Applicant)

NAME (in block letters):